



First District Association Job Description

Title: Maintenance Technician, 6pm to 6am, 2-2-3 Day
Reports to: Maintenance Supervisor
Date: 2/10/2014, 1/1/2016, 2/1/2018, 3/10/21, 9/1/21, 1/8/2025
Department: Maintenance

Position Summary:

Position provides preventative, predictive, reactive, and emergency internal maintenance customer service in a safe, efficient, and professional manner, with the ability to respond to unplanned breakdowns with a sense of urgency and demonstrate proficient troubleshooting techniques throughout all areas of First District Association.

Position Responsibility:

- Ability to safely work with mechanical, compressed air, steam, hydraulics, pneumatics, refrigeration, water, and basic electrical systems including (but not limited to) motors, sanitary and steam valves, solenoids, pumps, refrigeration valves, gearboxes, compressors, and other required general equipment to perform preventative maintenance and troubleshoot failed equipment.
- Manage work orders through the daily requirements of the computer maintenance management system (CMMS) and complete them within the specified time requirements.
- Perform general maintenance with demonstrated basic understanding of the refrigeration system and associated components.
- Follow and be compliant to requirements regarding safe work habits and identify and correct safety hazards in a timely manner; must be a safety champion.
- Provide professional internal customer service to all areas of the facility and grounds.
- Attend mechanical skill classes and training to be prepared to handle daily maintenance tasks.
- Carry and use the company provided cell phone to enhance communications on-site.
- Must be able to be on call and respond in person in a reasonable time.
- Required to report any food safety or quality issues to supervisor or quality department.
- Must wear all required PPE including masks, respirators, harnesses, eye wear, etc. to perform any duties according to all company safety programs including LOTO, confined space, forklift & scissor lift safety, elevated work and fall protection.
- Will be assigned other duties as needed.
- May be assigned to work weekends and overtime as needed.

Qualifications / Requirements:

- Ability to communicate effectively (verbally and in writing) with all employees and supervisors
- Must possess a strong mechanical aptitude
- Must be able to work independently and have deductive problem-solving skills. Team player with obvious enthusiasm, initiative, and pride in work
- Self-starter dedicated to continuous quality improvement
- Ability to multi-task and has effective time management skills
- Physically able to climb stairs, walking, standing and being on feet for long periods of time; may also work in hot and cold conditions.
- Ability to routinely lift 50 lbs; additional heavy lifting may be required at times

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties to meet the ongoing needs of the organization.